

Project Managers' Advisory Group

MINUTES February 20, 2006

Attending:

Sharon Hayes	ITS/EPMO
Jim Tulenko	ITS
Charles Richards	ITS
Jesus Lopez	ITS/EPMO
John McShane	ITS/EPMO
Bob Giannuzzi	ITS/EPMO
Shaw Erfani	ITS/EPMO
Gary Evans	DOT
Cheryl Ritter	DOT
John Correllus	Commerce
Carol Morin	DOC
Charles Fraley	DHHS/DIRM
Chris Matero	UMT
Maria Pilch	UMT
Shannon Byers	OSC
Teresa Shingleton	OSC
Suzanne Taylor	ESC
Sarah Joyner	ESC
Angela Blackshaw	DPI
Bruce Humphrey	NCCCS
Mary Jo Gilliam	AGR

Bob Giannuzzi welcomed everyone to the meeting and asked first time participants to introduce themselves. Approval of minutes for December was called for and granted.

Jesus Lopez reported that the third PMP Exam Prep started on February 16 and that the class size was expanded to 15 students representing 10 agencies.

Sharon Hayes announced that the NCPMI has chartered a Public Sector Local Interest Group (LIG). She invited attendees to submit ideas for topics of discussion and to participate in a panel discussion at the first meeting scheduled for April 6. PMI membership is not required for attendance. **John McShane** passed out a flyer with details on the event.

LaQuita Hudson reported on the Promotion of PM Profession and Process task group's progress on career banding. Competency levels mapping PMBOK knowledge areas have been drafted. **Sharon Hayes** reported that the SCIO has directed Sharon to work with the ITS Personnel Director to develop IT PM band descriptions to provide to OSP. This activity has been assigned high priority.

Jim Tulenko opened discussion on the PPM tool. At the previous week's meeting with Microsoft, the State was advised that the next major release originally schedule for 1Q06 is now planned for late this year when the next release of MS Project is available. ITS will soon be a participant on their user council for input on the tool.

Jim reminded the group of the 2/24 PPM Lunch and Learn on handling costs and the 2/21 New User Training.

Cheryl Ritter stated that DOT is working on project metrics. They would like automated extraction from PPM. **Shaw Erfani** pointed out that the EPMO has a great deal of historical project data from closeout reviews (e.g., final variances). **Bruce Humphrey** added that the agencies should be fed metrics data. **Sharon Hayes** confirmed that data is available for closed projects. She also projected that eventually benefits actuals will need to be reviewed – OSBM is already heading in that direction. **Chris Matero** reported that UMT had been requested to build post-implementation metrics into the tool.

Sharon Hayes reported that the agenda for the March 7 PMO Executive Council Forum includes metrics. She will provide the group feedback from that discussion and share the presentation material.

Bob Giannuzzi reminded members of NASCIO and PMO Executive Council teleconferences. Several attendees found the 2/16 call on PM career paths to be very interesting. Here are some imminent calls of interest.

Organization/website	Contacts	Upcoming Calls
NASCIO https://www.nascio.org/nascioCommittees/projectManagement/members/#trends	Elizabeth VanMeter 859/514-9176 evanmeter@AMR.ms.com <u>Access</u> 888/272-7337 conference ID 7544292#	<u>March 7</u> (3:00) Project Delivery Models for Software Development <u>April 4</u> (3:00) PM Quality Assurance
PMO Executive Council http://www.pmo.executiveboard.com/PMOEC/1,3241,,00.html	Register at website	<u>March 23</u> (12:00) Maximizing Value from Portfolio Management Automation Tools <u>April 19</u> (12:00) Usefulness of PMO Maturity Models

Bob is still working with Gartner on making a PM related presentation at a future meeting.

Sharon Hayes informed the group that the EPMO has included funding for PM boot camp training in its FY07 budget.

John McShane reported that guidelines for procurement planning (including workflow) have been drafted and are under review.

Shaw Erfani advised that there have not been any recent changes to the EPMO Website (<http://www.epmo.scio.nc.gov/>). **Gary Evans** recommended that care be taken not to change file names so that links to the site remain valid.

Jim Tulenko and Charles Richards gave a presentation of the PPM Application Portfolio Management functionality and its rollout to the state enterprise.

Meeting adjourned at 4: 30 PM.